

**Funeral/Memorial Service Information**  
**Oscoda United Methodist Church**

Revised June 2014

Date of funeral service: \_\_\_\_\_ Time: \_\_\_\_\_

Name of Funeral Home:

\_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact: \_\_\_\_\_

Visitation: \_\_\_\_\_

Name of deceased (Please print full name):

\_\_\_\_\_

Is the deceased a member of Oscoda UMC: \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of contact person for the service:

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Place of service: \_\_\_\_\_

- Services in the church sanctuary are recommended for church members; other arrangements can be made at the family's request.

Name of Officiating Pastor: \_\_\_\_\_

- If the deceased is a member of the church, the church pastor is expected to officiate at the funeral or memorial service. Other clergy who are close to the family and/or deceased may assist.

Is an organist requested? \_\_\_\_\_ Yes \_\_\_\_\_ No

- An organist is available only for services held at the church. You will need to arrange for your own musician(s) for off-site services.

Is a soloist requested? \_\_\_\_\_ Yes \_\_\_\_\_ No

- A soloist may be provided at your request. He/she will sing special music to be arranged – perhaps a song that is dear to the deceased and/or the family. You may also provide your own soloist, if a family member or friend would like to contribute their musical gifts.

Is a church luncheon requested following the service? \_\_\_\_\_ Yes \_\_\_\_\_ No

- The church supplies a luncheon free of charge to members of the church by the United Methodist Women. Donations are appreciated. Non-members may be provided a luncheon at the discretion of the United Methodist Women, and are asked to make a donation.

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**SERVICE CHARGES**

**Pastor**

No fee – \$150 honorarium is suggested.

**Organist**

Church supplied - \$75.00 – Members  
- \$100.00 - Non-Members

**Soloist**

Church supplied - \$25.00

**Custodian**

\$25.00 - Our custodian works very hard to maintain our facility before and after the service

**Luncheon**

Church members – Free/ at families discretion

Non-church members – Donation expected.

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SERVICE SET-UP

Name of Pastor: \_\_\_\_\_

Name of Organist: \_\_\_\_\_

Name of Soloist: \_\_\_\_\_

song/hymn: \_\_\_\_\_

song/hymn: \_\_\_\_\_

song/hymn: \_\_\_\_\_

song/hymn: \_\_\_\_\_

Bulletin:

# copies: \_\_\_\_\_

Special cover: \_\_\_\_\_

Quote/Verse: \_\_\_\_\_

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Memorials:

Organization: \_\_\_\_\_

Charity: \_\_\_\_\_

Guestbook

Memorial cards w/envelopes

Pens